



**Lockyer's Middle School**

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Headteacher: Mr Mark Legge B.Ed (Hons) NPQH

19<sup>th</sup> June 2020

**IMPORTANT – Update for parents of children in year 4 transferring to Lockyer's Middle School in September 2020**

Dear Parents/Carers,

I am excited to be able to write to provide an update on our plans for your child's transfer to Lockyer's Middle in the new academic year. I am incredibly grateful to you all for your understanding and patience as we endeavour to make plans to best support our families whilst also ensuring that we meet current government guidance.

Unfortunately, we **will not be able to hold our planned parent information evening that was scheduled for 24<sup>th</sup> June, or Transfer Day that was planned for Friday 3<sup>rd</sup> July**. These two dates are always real highlights of our school calendar as we begin our partnership with you and therefore we plan to provide a number of opportunities (outlined below) that we hope will provide the information and guidance that you and your child need ahead of their start with us.

In the **week beginning 29<sup>th</sup> June a letter will be posted to all families** including the following information:

- **A link to an online presentation that will be available from the end of the school day on Wednesday 1<sup>st</sup> July**. This presentation will share much of the information that you will require ahead of your child joining our school. I would encourage you to take the time to review this information alongside your child.
- **Details of the class that your child has been placed in for Year 5.**
- **Details of your child's school Google account**. This will enable your child to access Google Classroom with their new class teacher and class mates to enable them to complete some transition work before joining us. Paper copies of this transition work will be readily available if required.

We will in addition **be hosting two 'Walkabout' events on Tuesday 14<sup>th</sup> and Wednesday 15<sup>th</sup> July between 3:45pm and 6:15pm**. This will provide an opportunity for one pupil, accompanied by one adult, to tour our site and meet staff members. Procedures to ensure that social distancing and government legislation is followed at all times will be in place. We expect the 'Walkabout' to last approximately 15 minutes with families arriving in the layby outside of school where they will be met by staff members. In the event of poor weather, we will endeavour to rearrange for Thursday 16<sup>th</sup> July.

**To book your place on a 'Walkabout' please call the school office on 01202 692779 from Monday 22<sup>nd</sup> June.**



**Your child's new class teacher will call home in the weeks beginning 6<sup>th</sup> and 13<sup>th</sup> July** to introduce themselves and to learn a little more about your child. In addition to this, a small group of children, identified in partnership with our First School colleagues, will have the opportunity to visit individually to complete a short additional tour of school to aid their transition. This will take place alongside one adult and outside of school hours.

I do hope that you have also already found the **'Transfer to Lockyer's Middle School' section of our school website** that can be found in the 'Key Information' section. You will find a welcome clip from Mrs Evans, a virtual tour of our school and a number of other useful documents including copies of our student newsletter.

As you will appreciate, making any firm plans for September at this time is a challenge. It is our intention to ensure that we provide a well-planned and supportive transition to our school.

**We will ensure that children have a suitable amount of time with their new class and teacher as they settle in to life at Lockyer's Middle School before they join the rest of our school in following their new timetable.** This will provide the necessary support children will need after a period away from school whilst also ensuring that our usual transition process is completed at the outset of the new academic year. I hope to be able to provide further details of this stage of the transition process before the end of term.

Our partnership with you will underpin the success of your child as they continue to grow as learners and members of our community. I therefore hope that you will take the time to support and review the steps outlined above to ensure that your child is well prepared for their start with us.

Please do not hesitate to contact the school office, [office@lockyersmid.dorset.sch.uk](mailto:office@lockyersmid.dorset.sch.uk) if you have any questions and a member of our Year 5 team or a Senior Leader will respond as soon as possible.

I very much look forward to welcoming you and your child to our school.

Best wishes

**Mr M. Legge**  
**Headteacher**