

## DELIVERY, COLLECTION AND RETURN POLICY

1. WE WILL BE OFFERING FREE DELIVERY FOR CUSTOMERS WHO ARE UNABLE TO ATTEND AN APPOINTMENT OR REQUIRE TOP UP ITEMS TO WIMBORNE, POOLE AND BOURNEMOUTH AREAS, THESE CAN BE ARRANGED BY FACE BOOK OR EMAIL  
[Bartletts.schoolwear@hotmail.co.uk](mailto:Bartletts.schoolwear@hotmail.co.uk)
2. TO ORDER FOR A DELIVERY PLEASE SEE ATTACHED SIZE GUIDENCE FORM. WE WILL NEED APPROPRIATE SIZES FOR EACH ITEM
3. DELIVERY WILL BE ARRANGED FOR AN APPROPRIATE DAY TO ENSURE SOMEONE IS AVAILABLE TO ACCEPT IT
4. WE ARE ABLE TO POST ITEMS AT ADDITIONAL COST TO THE CUSTOMER
5. WE WILL BE OFFERING AN ORDERING AND COLLECTION SERVICE VIA FACEBOOK OR EMAIL  
[Bartletts.schoolwear@hotmail.co.uk](mailto:Bartletts.schoolwear@hotmail.co.uk). PLEASE SEE ATCHED PRICE LIST AND SIZE GUIDENCE FORM. WE WILL NEED APPROPRIATE SIZES FOR EACH ITEM
6. WE ARE EXTENDING OUR RETURNS POLICY UNTIL THE END OF SEPTEMBER, IF YOU DO NEED TO RETURN AN ITEM THIS CAN BE DONE BY POST OR CONTACT US VIA FACEBOOK OR EMAIL  
[Bartletts.schoolwear@hotmail.co.uk](mailto:Bartletts.schoolwear@hotmail.co.uk) TO ARRANGE A CONVENIENT TIME TO ARRANGE TO RETURN TO THE SHOP. TO ENSURE YOU HAVE THE CORRECT ITEM FOR BACK TO SCHOOL WE ASK THAT EXVHANGE OR RETURNS ARE DONE NO LATER THAN TWO WEEKS BEFORE RETURN TO SCHOOL
7. WE ENCOURAGE ALL NEW STARTERS TO MAKE AN APPOINTMENT